

PASTOR

Responsibility:

In every Master's Storyteller the local pastor is the key leader. The meeting tends to mirror your excitement and commitment as the motivator and enabler. Work closely with the General Chairperson to ensure proper preparation.

1. INVITE THE EVANGELIST

Wesley Putnam Ministries comes to your church or community only upon invitation by a local minister. We assume, upon receipt of the invitation, that you will fulfill to the best of your ability the plan outlined in this guideline. The committees listed are a bare minimum for effective preparation.

As an approved evangelist, Wesley does not receive a salary from a church or conference, nor does he receive pensions. The honoraria and donations from interested persons are the only means of financial support for this ministry.

Our fee is as follows:

- 1) love offering, plus
- 2) travel (based on IRS mileage rate), lodging or RV hookup, and meals per diem (any meals not provided by the hospitality committee)
- 3) BibleQuest (children's ministry) - \$4 per child plus \$6 per medal
- 4) publicity materials - which include *Go Fish* cards, bulletin inserts, posters, and The Master's Storyteller banner. (Any unused *Go Fish* cards may be returned after the event for a full refund.)

It is the goal of Wesley Putnam Ministries to be of help to the most people possible, and that does require financial support, as you well know. We ask that you, as pastor, encourage your congregation to be as generous as possible.

Please have a check for the love offering ready at the close of the last service. Our office will include a copy of the cost of the promotional materials when they are sent. Those charges will be included in the final invoice along with travel expenses and BibleQuest materials after your event.

2. SELECT CHAIRPERSON

Appoint a General Chairperson from the local preparation committee who is committed to Christ and willing to invest time in this effort. Once Wesley Putnam Ministries is advised of this name, correspondence will be mailed to the chairperson.

3. SUPERVISE COMMITTEES

Work with the General Chairperson to select leaders for the various committees:

- **Publicity:** Provides basic information to church and community.
- **Outreach/Visitation:** Invites all members of the congregation and those in the community to attend The Master's Storyteller.
- **Spiritual Enrichment:** Involves church in prayer and spiritual enrichment for the event.
- **Hospitality:** Serves as host for Wesley and Felicia.
- **Music:** Coordinates music with the pastor and evangelist.
- **Children's Ministry:** Recruits and supervises workers for BibleQuest.
- **Follow-up:** Organizes follow-up opportunities for spiritual growth for the congregation.
- **Facilities/Logistics:** Ensures the facilities are reserved and prepared for each event service.

4. WRITE YOUR EVANGELIST

Indicate in a letter what you would most like to accomplish in your church at this time and ways Wesley may be able to assist you.

5. PRAY DAILY

Lift the work of Wesley Putnam Ministries before the Lord in your daily prayer time. Try to find five or six men and women who are wanting renewal, and meet with them once each week to pray for God's blessings in the event. Can you imagine what God can do if these prayers are begun four to six months ahead of the meeting?

6. ENCOURAGE CONGREGATIONAL PARTICIPATION

Through announcements from the pulpit, personal letters, and visitation, urge your church to make these days a priority.

7. PLAN SERVICES

Plan the Sunday morning service to meet the needs of your congregation. Feel free to choose the hymns, scripture, etc. and use your regular musicians. Your choir is encouraged to sing as usual. Introduce Wesley early in the service. If he will be presenting a drama during this service, he may slip out to change into costume. Allow approximately 30-35 minutes for Wesley to bring the message. It may be necessary to shorten other parts of the service.

During the evening services, your pianist and/or organist will be needed for the prelude, offertory, and postlude. Wesley will play the hymns/choruses and lead the singing.

There will be prayer time at the end of each service. You may want to select 1-2 people to pray with those who come to the altar.

Plan for training for these prayer counselors. Meet together to talk about what to do when you pray with people. Enclosed is a sheet of guidelines for prayer counselors. Make copies of these guidelines to distribute to each counselor.

Billy Graham has an excellent counselor's manual that would be a wonderful tool. Wesley will be glad to meet with any counselors immediately following the opening service of your event.

8. ARRANGE FOR SUNDAY MORNING OFFERINGS

It is best to use special revival offering envelopes for the Sunday morning offering. We ask that you let the congregation know that these offerings are the ministry's primary means of support. Some people assume that a general evangelist is conference supported. If combining the offerings presents a problem, it is good to have the ushers standing at the door with offering plates after the benediction.

9. SET UP BREAKFAST/LUNCH MEETINGS

Breakfast meetings are a great way to begin the day. We recommend a full breakfast of eggs, etc. People generally do not want to get up early for donuts. Some churches have done noon luncheon meetings with good success. Just have everyone bring sandwiches and Bibles. Wesley will have everyone dismissed in plenty of time to get to work. Felicia is also available to speak to women's groups.

10. SCHEDULE COMMUNITY MEETINGS

Any community meetings are welcome. It is best if Wesley can keep the afternoons clear for rest and study. If a school assembly can be arranged, he can do a drama presentation dealing with peer pressure. This is approximately 30 minutes in length, and Wesley prefers only one school per day. We have letters enclosed in the Outreach/Visitation section from school principals recommending the drama.

Wesley Putnam Ministries

1320 Brown Trail Bedford, TX 76022 (817) 285-8008
Fax: (817) 280-9681 Email: wesley@wesleyputnam.org
Webpage: <http://www.wesleyputnam.org>

GUIDELINES FOR PRAYER COUNSELORS

- When someone comes to the altar for prayer, watch for upturned palms or a lifted hand as a signal that they desire someone to pray with them.
- Kneel across from or next to the person and ask them, “What would you like God to do for you?” or, “How can I pray for you?”
- Use the example of The Lord's Prayer as your model
 - (a) Praise God for His love and care for us.
 - (b) Thank God for the person with whom you are praying.
 - (c) Ask God to take care of the person's particular need; i.e. healing, reconciliation, hope, forgiveness, etc.

The prayer does not have to be lengthy.
- Ask the person if there are other needs to be addressed, if they would like to talk further with you or with a pastor.
- Tell the person he/she may stay at the altar in prayer as long as desired.
- Assist anyone else requesting prayer. If others at the altar do not request prayer, stand or kneel to one side to the altar rail and silently pray for them.
- If there is a need a pastor should be aware of, be sure to let him/her know at the close of the service.

Thank you for sharing your faith, love and commitment
in this most important way.